

HOW TO query Payroll Information posted to a Fund in Banner (NHIDIST)

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posted to a fund.

Before You Begin:

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Querying Payroll Information posted to a fund:

Steps:

NHIDIST	Finance Fast Track Menu	NHIDIST	Go
Enter			
Next Block	Finance Document Number		
Execute Query	Ctrl- Page Down		
	F8		a list of transactions
Fund		Search	