## Minerva Budget Queries

•	Budget Query for Fund Holders o	
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## Quick Steps - How to use Budget Query

Finance (Fund) Administration Menu Budget Query

- Budget Status by Account
- Budget Quick Query
- o Budget Status by Organizational Hierarchy

o Create Query

o Total Bud/Actual/Commitments/Available Balance

Shared

- o Create Query
- o Fund or Grant
- o Organization
- o Fiscal year Fiscal period

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## Minerva Budget Queries

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 To view transactions/amounts posted to revenue account codes starting with "5",
Submit Query

Query Results

## Minerva Budget Queries

Pending Documents and the Available Balance