



ROYAL COLLEGE
OF PHYSICIANS AND SURGEONS OF CANADA

**THE COLLEGE OF
FAMILY PHYSICIANS
OF CANADA**



**LE COLLÈGE DES
MÉDECINS DE FAMILLE
DU CANADA**



National standard for support of accredited CPD activities

Preamble

The primary purpose of Continuing Medical Education/Continuing Professional Development (CME/CPD) is to (i) 9.1 (nu) 5cs111S1 o Tw 1.81t-c.5 (uc) 8.he (a) 4C2A) Policy Guidelines (t) 2.5 (uc) 8.9 (a) 4. Physicians in Interactions with Industry ; standard 2 2) and improve public health outcomes .

Financial and in-kind support of accredited
¹ CPD activities for physicians should not be

Element 1: Independence

This element describes the membership, roles, responsibilities and decision authority of a scientific planning committee.

- 1.1 Every accredited CPD activity must have a scientific planning committee (SPC) that includes representative s of the intended target audience. The SPC is the group responsible for all decisions noted throughout the Standard (a) 2. Private 2017 Body 16 (1) 19.7

Element 3: Conflict of interest

This element describes the processes and requirements for gathering, managing and disclosing conflicts of interest to participants.

3.1 All members of the SPC, speakers, moderators, facilitators and authors must provide to the CPD provider organization a written description of all relationships with for-profit and not-for-profit organizations over the previous 2 years including (but not necessarily limited to):

- a) Any direct financial payments including receipt of honoraria;
- b) Membership on advisory boards or speakers' bureaus;
- c) Funded grants or clinical trials;
- d) Patents on a drug, product or device; and
- e) All other investments or relationships that could be seen by a reasonable, well-informed participant as having the potential to influence the content of the educational activity.

3.2 The SPC is responsible to review all disclosed financial relationships of speakers, moderators, facilitators and authors in advance of the CPD activity to determine whether action is required to manage potential or real conflicts of interest. The SPC

Element 4: Receiving Financial and in-kind Support

This element provides a description of the requirements for CPD provider organizations and the SPC in receiving and distributing financial and in-kind support.

- 4.1 The CPD provider organization or SPC is responsible to receive any financial and in-kind support for the development of an accredited CPD activity.
- 4.2 The SPC cannot be required to accept advice from a sponsor as a condition of receiving financial and in-kind support. Specific interests of any sponsor must have no direct or indirect influence on any aspect of the development, delivery or evaluation of an accredited CPD activity.
- 4.3 The terms, conditions and purposes by which sponsorship is provided must be documented in a written agreement signed by the CPD provider organization or SPC and the sponsor.
- 4.4 The CPD provider organization or SPC can assume or delegate to a third party⁴ the payment of

Element 5: Recognizing Financial and in-kind Support

This element provides a description of the requirements for CPD provider organizations and the SPC in recognizing financial and in-kind support received from sponsors.

- 5.1 The SPC must recognize and disclose ⁶ to participants all financial and in-kind support received from sponsors of CPD activities as part of a sponsorship acknowledgement page ⁷ separate from the educational content.
- 5.2 Beyond the standard acknowledgement statement of financial and in-kind support

Element 7: Unaccredited CPD Activities

This section defines the roles and responsibilities of the SPC in relation to unaccredited CPD activities.

7.1 The SPC/

Financial support	Monetary contributions provided by sponsor for the development, delivery or evaluation of an accredited CPD activity, learning resource or tool.
Incentive	Something that incites or has a tendency to incite to determination or action. http://www.merriam-webster.com/dictionary/incentive
In-kind support	Services or tools or human resources which have a monetary value and are provided to an organization in support of an educational activity.
Moderator	One who presides over an assembly, meeting, or discussion. http://www.merriam-webster.com/dictionary/moderator
Participant	Any individual, other than a resource person, who attends or takes part in a CPD activity or program in order to acquire, sustain or enhance his or her knowledge or skills. The term "participant" includes healthcare professionals, residents, students or individuals who are part of the target audience.
Perceived conflict of interest	A perceived conflict of interest is the appearance of a conflict of interest as judged by outside observers regardless of whether an actual conflict of interest exists
Physician Organization	<p>A not-for-profit group of health professionals with a formal governance structure, accountable to and serving, among others, its physician members through:</p> <ul style="list-style-type: none"> • Continuing professional development • Provision of health care and/or • Research. <p>This definition includes (but is not limited to) the following groups:</p> <ul style="list-style-type: none"> • Faculties of medicine • Hospital departments or divisions • Medical societies • Medical associations • Medical academies • Physician research organizations • Physician clinic • Health authorities not linked to government agencies • Canadian provincial medical regulatory authorities (MRAs) <p>This definition excludes pharmaceutical companies or their advisory groups, medical supply and surgical supply companies, communication companies or other for-profit organizations and ventures/activities.</p> <p>Types of organizations that are not considered physician organizations:</p> <ul style="list-style-type: none"> • Disease-oriented patient advocacy organizations (e.g. Canadian Diabetes Association). • Government departments or agencies (e.g. Health Canada, Public Health Agency of Canada). • Industry (e.g. pharmaceutical companies, medical device companies, etc.). • Medical education or communications (MEC) companies (e.g. CME Inc.). • For-profit on-line educators, publishing companies or simulation companies (e.g. Medscape, CAE). • Small number of physicians working together solely and

