



## STANDARD OPERATING PROCEDURE SOP# 601 VETERINARY CARE PROGRAM

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### 1. PURPOSE

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This Standard Operating Procedures (SOP) describes the procedure for reporting and treating sick or injured animals.

4.6. Follow-up:

- 4.6.1. A recheck date is determined to follow-up on the condition of the animals and written on the Illness/Injury Report.
- 4.6.2. Treatments can be modified, or stopped, or the case closed.

4.7. Closing a case:

- 4.7.1. The outcome of the clinical case and the date is recorded when closing the case, e.g., euthanized, resolved, found dead.

4.8. Recordkeeping:

- 4.8.1. The Illness/Injury Report is then digitalized and filed in the appropriate location.
- 4.8.2. Records of all open clinical cases should be kept by each institution.

## SOP REVISION HISTORY

| DATE       | NEW VERSION                                                                                                                                                                                                                                                               |
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| 2021.09.08 | <del>3.3. Case number labels</del><br><del>3.4. Green dot stickers</del>                                                                                                                                                                                                  |
| 2021.09.08 | 1.1.1. Veterinary care staff will assign a unique case number. <del>A label with</del> The case number is <del>placed</del> <b>indicated</b> on the Veterinary Care card and the number is recorded on <del>the top right hand corner of</del> the Illness/Injury report. |
| 2022.07.08 | <del>Revised</del> Veterinary Care Program                                                                                                                                                                                                                                |
| 2022.07.08 | <del>3.3. Vet care kit (treatments)</del>                                                                                                                                                                                                                                 |
| 2022.07.08 | 4.2.1. <del>Animal attendants or PI staff that find</del> <b>Anyone wishing to report</b> a sick or injured animal must complete the top (shaded) part of an Illness/Injury Report.                                                                                       |
| 2022.07.08 | <b>4.4.2. Some treatments may be pre-approved by the PI for specific animals.</b>                                                                                                                                                                                         |
| 2022.07.08 | <del>4.4.3.2. A green dot sticker is placed on the Veterinary Care card to visually identify cages to be treated daily by animal care staff.</del>                                                                                                                        |
| 2022.07.08 | 4.5.1. The contact information can be found on the cage card of the affected animal or in the master5 ( t)1cteamiplet13.8 ( onr)13.2 (mpl)13.433.4 (i3.9 (n t8 ( t)16.4 ID 713.9 (n                                                                                       |