



## Student Guidelines for Mid-course Evaluations

Help your instructors enhance your learning experience!



### What to do

1. Ask your instructor to reserve 10-15 min of class time for mid-course evaluations.
2. If the class is large, split into small groups.
3. Select a facilitator and reporter for each group. The facilitator manages the conversation. The reporter records the feedback.
4. In groups, share feedback about your instructors (and teaching assistants, if any). Feedback should be constructive.
5. After class, the reporter shares the feedback with the instructor.

### How to optimize the potential for success

- Be specific.
- Provide practical suggestions/solutions.
- Realize that only constructive feedback is likely to stimulate change/improvement.

Say: "It would be helpful if the instructor used a microphone."  
Don't say: "The instructor has lousy presentation skills," or "Nobody understands a word the instructor says."

Say: "The instructor is sarcastic at times during lectures, which makes learning difficult and confusing."  
Don't say: "The instructor is a sarcastic loudmouth."

### How to waste the opportunity-

- List ALL your instructors' flaws and weaknesses
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